Application For Forming A New Chapter

Effective September 4, 2007 and Revised July 18, 2012

This application must be mailed to: NCA&T SU Alumni Association, Inc., Attn: Executive Director, 200 North Benbow Road, Greensboro, NC 27411. Upon receipt, it will be presented to the Executive committee for approval. Once approved, a one-year temporary charter will be granted provided the applicant chapter certifies that during the year of formation the following actions will occur:

1. Officers will be elected;
2. By-laws will be drafted;
3. Conduct at least six meetings will be held and the minutes will be forwarded to the Corporation; and
4. Goals and objectives will be established and reported to the Corporation along with a copy of the proposed By-Laws.

A permanent charter will be granted after these conditions have been met. **Chapter activity should not commence until a temporary charter has been issued by the Corporation**.

Please complete the following questions:

Application Date: _____

Which Geographical area will the chapter function?: _____

What is the proposed name of the chapter?: _____

_____

Below, please provide the following information for the proposed charter members (*should be 10 or more, feel free to add additional sheets for other members*):

Please refer to Article III of the Constitution and By-Laws (starts on the pages following the application) for a complete listing of the five (5) classes of membership as you insert the names of members for the proposed new chapter. Please be advised that ***all*** *of the members on the application must have made a minimum ($50.00)* ***individual*** *financial contribution to the Annual Fund Campaign during the last or current fiscal year (This information will be verified by the Office of Development), and* ***must*** *reside in the same geographical area where the new chapter will exist.*

(The first entry should be for the contact person for this application.)

1. Name: _____ Graduation Year: _____
Mailing Address: _____

Home Phone: (____) ____-_____ **Signature: _____**

E-mail Address: _____

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2. Name: _____ Graduation Year: _____

Mailing Address: _____

Home Phone: (____) ____-_____ **Signature: _____**

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3. Name: _____ **Graduation Year:** _____

Mailing Address: _____

Home Phone: (____) ____-_____ **Signature:** _____

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4. Name: _____ **Graduation Year:** _____

Mailing Address: _____

Home Phone: (____) ____-_____ **Signature:** _____

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5. Name: _____ **Graduation Year:** _____

Mailing Address: _____

Home Phone: (____) ____-_____ **Signature:** _____

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6. Name: _____ **Graduation Year:** _____

Mailing Address: _____

Home Phone: (____) ____-_____ **Signature:** _____

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7. Name: _____ **Graduation Year:** _____

Mailing Address: _____

Home Phone: (____) ____-_____ **Signature:** _____

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8. Name: _____ **Graduation Year:** _____

Mailing Address: _____

Home Phone: (____) ____-_____ **Signature:** _____

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9. Name: _____ **Graduation Year:** _____

Mailing Address: _____

Home Phone: (____) ____-_____ **Signature:** _____

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10. Name: _____ **Graduation Year:** _____

Mailing Address: _____

Home Phone: (____) ____-_____ **Signature:** _____

North Carolina A&T State University Alumni Association, Inc.

Constitution and By-Laws

As revised on May 6, 2011

Change bar | in the margin indicates updates in this revision.

CONSTITUTION AND BY-LAWS
OF THE
NORTH CAROLINA AGRICULTURAL AND TECHNICAL STATE UNIVERSITY
ALUMNI ASSOCIATION, INC.

ARTICLE I
NAME

The Corporation shall be known as The North Carolina Agricultural and Technical State University Alumni Association, Inc., hereafter referred to as the "Corporation."

ARTICLE II
MISSION AND GOAL

SECTION I. MISSION. The mission of the Corporation shall be to encourage and promote involvement of University Alumni and other supporters by meeting the needs of Alumni and other supporters for Alumni services; creating opportunities for participation of Alumni and other supporters in the life of the University; and developing and disseminating information that communicates to Alumni, other supporters and the general public the academic excellence of North Carolina Agricultural and Technical State University, herein after referred to as the "University."

SECTION II. GOAL. The goal of the Corporation shall be to provide means by which individuals and groups may join in a united effort to insure the future growth and development of the University.

ARTICLE III
MEMBERSHIP

SECTION I. GENERAL. The Corporation shall consist of chapters chartered by the Corporation, and affinity groups who meet specific guidelines and choose to affiliate with the Corporation.

SECTION II. CLASSES OF MEMBERSHIP. Membership in the Corporation shall be of five classes: Chapter Member, Member, Affinity Member, Associate Member, and Honorary Member. A person may hold two classes of membership at the same time; however, the individual may have only one vote at any official meeting, or election of the Corporation or hold a national office in only one class simultaneously.

A. **CHAPTER MEMBER**. A Chapter Member shall be any graduate, certificate holder or person who attended the University for a minimum period of one quarter/semester and is not presently enrolled at the University in an undergraduate program; has made a minimum individual financial contribution to the Annual Fund Campaign during the last or current fiscal year; and is a member of an active chapter of the Corporation. The minimum amount shall

be proposed by the Board of Directors and submitted to the Corporation for approval at the next Annual Meeting immediately following such proposal.

B. MEMBER. A Member shall be any graduate, certificate holder or person who attended the University for a minimum period of one quarter/semester and is not presently enrolled at the University in an undergraduate program; has made a minimum individual financial contribution to the Annual Fund Campaign during the last or current fiscal year, and resides in an area where there is no established chapter or chooses not to join an established chapter. The minimum amount will be proposed by the Board of Directors and submitted to the Corporation for approval at the next Annual Meeting immediately following such a proposal.

C. AFFINITY MEMBER. An Affinity Member shall be any graduate, certificate holder, or person who attended the University for a minimum period of one quarter/semester and is not presently enrolled at the University in a graduate program; is a member of one of the Affinity Groups affiliated with the Corporation and who meets the financial requirements of contributing to the Annual Fund Campaign.

D. ASSOCIATE MEMBER. An Associate Member shall be the spouse of a Chapter Member, Member, Affinity Member, or any person who did not attend the University; is associated with an established chapter or affinity group; and has made a minimum individual financial contribution to the Annual Fund Campaign during the last or current fiscal year. The minimum amount will be proposed by the Board of Directors and submitted to the Corporation for approval at the next Annual Meeting immediately following such a proposal.

E. HONORARY MEMBER. An Honorary Member shall be any person, other than a Chapter Member, Member, or Affinity Member elected as such the Corporation for services rendered and/or support given to the Corporation or to the University.

ARTICLE IV
MEMBERSHIP CARDS

SECTION I. ISSUANCE. All Chapter Members, Affinity Members and Associate Members shall be issue a membership card to expire at the end of a twelve-month period following the fiscal year in which a financial contribution was made to the Annual Fund Campaign. Honorary Members shall be issued a special membership card denoting their status.

SECTION II. POSSESSION. Possession of a membership card or a receipt of contribution to the Annual Giving Campaign shall be required of Chapter Members, Members, Affiliate Members and Associate Members to participate in any meeting of the Corporation, and such other activities as shall be sponsored by the Corporation,

except those open to the public. However, the Executive Committee may prescribe an alternate method of identification at such meetings.

ARTICLE V
CORPORATION OFFICIAL

SECTION I. OFFICERS. The Officers of the Corporation shall be a President, First Vice President, Second Vice President, Recording Secretary, Treasurer, Immediate Past President and Executive Director (Ex-officio without vote).

A. The President shall have the authority to appoint other officers as desired. (For example, parliamentarian, historian, assistant secretary, or assistant treasurer.)

B. All appointed officers serve at the pleasure of the President.

SECTION II. BOARD OF DIRECTORS. The Board of Directors shall consist of the five (5) elected national officers, the Immediate Past President, the Executive Director, seven (7) Directors representing the five geographical areas of the Corporation as follows: Geographical Area I (2); Geographical Area II (2); Geographical Area III (1); Geographical Area IV (1); Geographical Area V (1); seven (7) Directors representing Affinity Groups, and three (3) Directors representing ex-officio groups.

A. A bona fide affinity group shall be a group organized by the alumni of an A&T State University college or school; represents the entire alumni of the college or school; and sanctioned by the administration of the college or school.

B. The three ex-officio members shall consist of one each of the following ex-officio groups: Young Alumni Council, Student Alumni Council and Minority (non-African American) Alumni Council.

SECTION III. EXECUTIVE COMMITTEE. The Executive Committee shall consist of the five (5) elected officers; the Immediate Past President; two (2) geographical area representatives, and one (1) affinity group representative chosen by the Board from among those who have been elected to the Board by the membership of the Corporation; and the Executive Director (ex-officio without vote). Geographical area and affinity group representatives will be rotated annually.

SECTION IV. STANDING COMMITTEES. The Standing Committees and their areas of responsibilities shall be: Alumni Relations (awards, class reunions, and membership); Budget and Finance; Development (communications, fund raising, homecoming, political awareness, public relations, scholarships, student recruitment and student relations); and Strategic Planning.

SECTION V. SPECIAL/AD HOC COMMITTEES. Special/Ad Hoc Committees shall be appointed by the President as required.

ARTICLE VI
ELECTION OF OFFICIALS

SECTION I. GENERAL. All officials of the Corporation shall be elected by the members of the Corporation except the Immediate Past President, the Executive Director, and the three (3) Ex-officio alumni members of the Board of Directors.

A. Immediate Past President. The Immediate Past President will serve one two-year term immediately upon leaving the office of President.

B. Executive Director. The Executive Director shall be appointed by the Executive Committee for a period not to exceed three years, unless terminated earlier and may be reappointed for an indefinite number of terms.

C. Ex-Officio Board Members: The three ex-officio alumni members of the Board of Directors will be elected by the members of their respective organizations for a term of one year and may not serve a consecutive term.

D. Tenure of Officials. The tenure of all officials of the Corporation shall be limited to two consecutive terms, except the Immediate Past President and the Executive Director.

SECTION II. OFFICERS. All officers of the Corporation shall be elected by Chapter Members, Members, Affinity Members and Associate Members of the Corporation at specified intervals, except the Immediate Past President and the Executive Director. Every Chapter Member, Member, Affinity Member and Associate Member eligible to vote in the election shall be entitled to one vote for each office to be filled.

A. The term of office for the President, First Vice President and Secretary shall be for a period of two (2) years.

B. The term of office for the Second Vice President and the Treasurer shall be for a period of three (3) years.

SECTION III. OTHER BOARD MEMBERS. All other members of the Board of Directors shall be elected by Chapter Members, Members, Affinity Members, and Associate Members of the Corporation every third fiscal year with this exception: Geographical Area and Affinity Groups representatives will be elected to seats numbered one to 14. Initially, the odd numbered seats will be elected for a full three-year term. The even-numbered seats will be elected for two years. Thereafter, all persons elected will be for three-year terms. This will prevent all representative seats from becoming vacant at the same time thus insuring an overlap of experience among the representatives.

A. **Geographical Area Representatives:** Geographical Area Representatives seats on the Board of Directors shall be designated seats one (1) through seven (7) as follows: Geographical Area I, Seats 1 and 2; Geographical Area II, Seats 3 and 4; Geographical area III, Seat 5; Geographical Area IV, Seat 6; Geographical Area V, Seat 7.

1. Geographical Area I shall consist of the eleven (11) states of Connecticut, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, and the District of Columbia.
2. Geographical Area II shall consist of the five (5) states of Kentucky, North Carolina, Tennessee, Virginia, and West Virginia.
3. Geographical Area III shall consist of the seven (7) states of Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, and South Carolina.
4. Geographical Area IV shall consist of the twelve (12) states of Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin.
5. Geographical Area V shall consist of the fifteen (15) states of Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oklahoma, Oregon, Texas, Utah, Washington, and Wyoming.

B. **Affinity Groups Representatives.** Affinity Groups representatives on the Board of Directors shall be designated seats eight through 14 as follows: School of Agricultural and Environmental Sciences - Seat 8; College of Arts and Sciences - Seat 9; School of Business and Economics - Seat 10; School of Education - Seat 11; College of Engineering - Seat 12; School of Nursing - Seat 13; School of Technology - Seat 14.

SECTION IV. NOMINEE CRITERIA. To qualify as a nominee for an office of the Corporation, the nominee must have graduated from the University; be an active Chapter Member, Member or Affinity Member; and for two of the most recent three years preceding the fiscal year in which the election is to take place, has actively participated in and supported the programs and activities of the Corporation; has attended the Annual Meetings of the Corporation; and has contributed to the Annual Fund Campaign. The nominee must also have his or her name placed in nomination respectively by an active chapter or Affinity Group of the Corporation.

SECTION V. ELIGIBLE VOTERS. To be eligible to vote for the officers of the Corporation, the Chapter Member, Member, Affinity Member or Associate Member of the Corporation must have made an individual financial contribution to the Annual Fund Campaign during the fiscal year immediately preceding the fiscal year in which the election will take place or by December 31st of the fiscal year in which the election will take place.

SECTION VI. NOMINATION FORMS. Each election year, the Nominating Committee shall mail a nominating form to active chapters and Affinity Group of the Corporation by November 1st. In a regularly scheduled or called meeting, the membership of the active chapter or affinity group shall decide upon the names to be recorded on the nominating form for all offices to be filled. The nominating form shall be signed by the President and Recording Secretary of the nominating entity before it is submitted and returned to the Nominating Committee by the specified date.

SECTION VII. OFFICIAL BALLOT. The Nominating Committee shall prepare the official ballot after considering all the nominating blanks received from the active chapters and Affinity Groups, but shall not be required to place any particular name on the official ballot. The official ballot shall include space for write-in candidates and shall be mailed to all eligible voters not less than two months prior to the date of the Annual Meeting.

SECTION VIII. RETURN OF BALLOT. All ballots must be returned through the U.S. Postal Service Mail, any other commercial mail or delivery service, or delivered in person, so as to arrive at the Corporation Office in a sealed envelope or folder at least one day prior to the Annual Meeting. The seals on the envelopes or folders shall not be broken until the designated time to count the ballots at the Annual Meeting.

SECTION IX. DECLARING THE WINNER. In all national elections, the person receiving the highest number of votes from among those cast for a particular office will be declared the winner for the office. Such a declaration will be made by the Nominating Committee after all ballots have been counted. The declared winners will be presented to the Corporation for ratification.

SECTION X. INTERIM VACANCIES. With the exception of vacancies occurring in the offices of the President and First Vice President, the Board of Directors shall have authority to elect all other Officers of the Corporation to serve on an interim basis in cases where such offices become or remain vacant after a national election. All officers elected by the Board of Directors pursuant to this section shall serve in the office or position so appointed to for a period of time not to exceed one year or until the vacant office or position has been otherwise filled by a national election.

The Board of Directors shall elect a Chapter Member, an Affinity Member, and/or a Member, as heretofore defined by these By-Laws, to serve in the vacant position for a period of time not to exceed one year or until the vacant office has been otherwise filled by a national election.

ARTICLE VII
INSTALLATION OF OFFICERS

SECTION I. GENERAL. All officers of the Corporation shall be installed after the election at the Annual Meeting. The installation shall be the last activity on the agenda.

ARTICLE VIII
DUTIES OF OFFICERS

SECTION I. PRESIDENT. The President shall be the Chief Executive Officer of the Corporation, entrusted with the direction and administration of its policies. The President shall authenticate, by signature, all acts, orders, and proceedings of the Corporation, declaring its will, and in all things, obeying its command. The President shall call and preside over all meetings of the Corporation and serve as Chairperson of the Board of Directors and the Executive Committee. In the event of resignation, permanent incapacitation, or death of the President, the First Vice President automatically becomes President for the unexpired term.

SECTION II. FIRST VICE PRESIDENT. The First Vice President shall assist the President and serve as Vice Chairperson of the Board of Directors and Executive Committee. In the event of resignation, permanent incapacitation, or death of the President, the First Vice President shall automatically become President for the unexpired term.

SECTION III. SECOND VICE PRESIDENT. The Second Vice President shall serve as a member of the Executive Committee; Chairperson of the Alumni Relations Committee; serve on special and ad hoc committees when appointed to such by the President; presides over Corporation meetings in the absence of the President or First Vice President. In the event of resignation or death of the First Vice President, the Second Vice President shall automatically become First Vice President for the unexpired term. If the office of Second Vice President becomes vacant, the Board of Directors shall elect a Chapter Member, Affinity Member, or Member to serve the unexpired term.

SECTION IV. RECORDING SECRETARY. The Recording Secretary shall be responsible for the minutes of all official meetings of the Corporation; serve on the Executive Committee, and perform such other duties as are common to the office.

SECTION V. TREASURER. The Treasurer shall be bonded and shall receive and disburse all funds of the Corporation under the direction of the President and the Board of Directors. The Treasurer shall verify the deposit of Corporation funds in a bank approved by the Board of Directors, and shall present a financial report at the Corporation Annual Meeting and other times as requested.

SECTION VI. EXECUTIVE DIRECTOR. The Executive Director shall serve as the Chief Operating Officer of the Corporation and is directly responsible to the President of the Corporation for the day-to-day operations of the Corporation. The Executive Director shall also be responsible for developing and implementing forward moving programs, which will motivate the Corporation membership.

ARTICLE IX
BOARD OF DIRECTORS

SECTION I. GENERAL. The Board of Directors shall be responsible for all affairs of the Corporation when the Corporation is not in session. The Board of Directors shall be responsible for the programs and activities occurring among its members except those whose appointments are delegated to the President of the Corporation.

SECTION II. MEETINGS. The Board of Directors shall meet quarterly as a minimum and special meetings may be called by the Chairperson or called on a quorum of a simple majority of the members of the Board of Directors. Actions taken by the Board of Directors shall be reported to the Corporation at the first Annual Meeting following such actions, and such actions shall be binding, except to the extent they are overruled by the Corporation.

ARTICLE X
EXECUTIVE COMMITTEE

SECTION I. GENERAL. Between meetings of the Board of Directors, the Executive Committee shall have full authority of the Board of Directors, provided that any action taken by the Executive Committee shall be reported to the next meeting of the Board of Directors at which a quorum is present. The actions of the Executive Committee are binding, except to the extent that they are overruled by the Board of Directors or by the Corporation at an Annual Meeting or special meeting.

SECTION II. MEETINGS. The Executive Committee shall meet on the call of the President. A meeting of the Executive Committee shall further be called on a simple majority vote of members of the Executive Committee.

ARTICLE XI
STANDING COMMITTEES

SECTION I. GENERAL. Standing Committees will be the basic working entities of the Board of Directors. Each committee shall consist of the number of members deemed necessary to carry out the duties and responsibilities of the respective committee. Members of the committees will be drawn from among the members of the Board of Directors. Each Board Member will serve on at least one committee.

SECTION II. APPOINTMENTS. Before July 1 following elections, the then current President or President-Elect shall appoint members to each committee, designating one member of the Board of Directors to be chairperson. Members of the committees shall be appointed from among the members of the Board of Directors; however, the President may appoint non-Board ex-officio members to committees when the need for a definite expertise held by the appointee exists. The chairperson of each committee shall be an elective member of the Board of Directors.

SECTION III. DUTIES AND RESPONSIBILITIES

A. **Alumni Relations.** The Alumni Relations Committee shall be responsible for proposing programs and activities affecting the alumni in the areas of membership, alumni awards and class reunions.

B. **Audit.** The Audit Committee shall be responsible for overseeing audit operations and circumstances which include reviewing and evaluating external and internal audits of the Association.

C. **Budget and Finance.** The Budget and Finance Committee shall be responsible for recommending programs and activities regarding the overall management and disbursement of Corporation funds, and for investing monies within the guidelines established by the Board of Directors.

D. **Development.** The Development Committee shall be responsible for formulating, developing, and overseeing approved Corporation programs and involvement in the areas of fundraising, public relations, communications, homecoming, scholarships, political awareness, student recruitment and relations.

E. **Strategic Planning.** The Strategic Planning Committee shall, in conjunction with the Executive Committee, plan and formulate the Corporation's strategic long-range plan.

SECTION IV. STANDING RULES AND PROCEDURES. Each standing committee will develop a set of standing rules and procedures as guidelines for fulfilling the committee's responsibilities as outlined in the Constitution and By-Laws of the Corporation. After approval by the Board of Directors, the rules and procedures will be adhered to by the respective committee until they are changed with approval of the Board of Directors.

ARTICLE XII
CHAPTERS

SECTION I. GENERAL. A chapter shall be a group of ten or more Members or Associate Members within the United States organized and chartered by the Corporation.

SECTION II. OFFICERS. The officers of the chapter shall consist of a President, Vice President, Recording Secretary, Treasurer, and other officers deemed necessary by the chapter. No chapter office shall be created which will conflict with a Corporation office.

A. **Election.** Officers of the Chapter shall be elected according to the by-laws of the local chapter.

B. Tenure. The tenure of all officers shall be defined in the by-laws of the local chapter.

SECTION III. BY-LAWS. The Chapter will formulate and operate under local by-laws so long as such by-laws are not in disagreement with the By-laws of the Corporation.

SECTION IV. FORMING A NEW CHAPTER. Ten or more persons meeting the criteria of a Member or Associate Member of the Corporation living in an area where no chapter exists, and seeking to establish a chapter shall apply to the Executive Committee of the Corporation.

A. Application. The application shall contain, as a minimum, the geographic area in which the chapter will function, the proposed name of the chapter, and the names of the proposed charter members.

B. Temporary Charter. If the application is approved by the Executive Committee, a one-year temporary charter will be granted provided the applicant chapter certifies that during the year of formation: officers will be elected; by-laws will be drafted; at least six meetings will be held and the minutes forwarded to the Corporation; and goals and objectives will be established and reported to the Corporation along with a copy of the proposed by-laws.

C. Permanent Charter. A Permanent Charter will be granted after the conditions outlined in Article XII, Section IV, Paragraph B have been met.

D. Instituting a New Chapter. A new chapter shall be instituted within 60 days after the date the Permanent Charter is authorized by the Executive Committee. The President of the Corporation shall appoint an officer to institute the new chapter and install its officers.

SECTION V. ACTIVE CHAPTER. A chapter shall be declared active if it meets all the conditions outlined in Article XII, and whose charter has not been surrendered, revoked or suspended.

A. Charter Surrender. A charter shall be surrendered only after a proposition to surrender the charter has been made at a regular meeting at least four weeks before such vote is taken, and due notice has been given in writing to all members of the chapter. No charter shall be surrendered by a chapter so long as then members demand its continuance.

B. Charter Revocation. The charter of a chapter having less than ten members on its roll at the beginning of the fiscal year, upon recommendation of the President, shall be revoked by the Executive Committee.

C. Charter Suspension. The President shall suspend the charter of a chapter for a period of 60 days or longer for violation of the Constitution and By-Laws of the

Corporation; for failing or refusing to participate in the Annual Giving Campaign; for violation of civil or criminal laws of the state in which the chapter is located; or for refusal to comply with the lawful direction of the Executive Committee, Board of Directors or Corporation when meeting in session as a corporate body.

D. **Operation Suspension.** The President of the Corporation shall suspend the operation of a chapter for a period of 30 days, not to exceed 90 days, for violation of the Constitution and By-Laws of the Corporation; for violation of civil or criminal laws of the state in which the chapter is located; or for refusal to comply with a lawful direction of the Executive Committee, Board of Directors, or the Corporation when meeting in session as a corporate body. The notice of suspension will state the specific reason(s) for the action and given specific action(s) to be taken by the Chapter in order to have the suspension nullified. Such action is subject to ratification by the Executive Committee or Board of Directors at the next regularly scheduled meeting of either; whichever comes first, with a decision of the Board of Directors taking precedent. The President, when taking such action shall notify all members of the Board of Directors within 72 hours after notice of suspension is sent to the Chapter President.

E. **Charter Restoration.** A chapter whose charter has been surrendered, revoked, or suspended may be reactivated, with its original name, provided the chapter corrects the root causes of its charter having been surrendered, revoked, or suspended and furnish ample proof of such corrective action to the Executive Committee as required.

ARTICLE XIII
AFFINITY GROUPS

SECTION I. GENERAL. A bona fide affinity group shall be a group organized by the alumni of a college or school; represents the entire alumni of the college or school of N.C. A&T State University; sanctioned by the administration of the college or school. The stated purposes, mission and goals of such group may not be in conflict with those of the Corporation.

SECTION II. AFFILIATION. Any bona fide affinity group, which meets the criteria contained in the above section, may apply for affiliation with the Association as an affinity group of the Association. The Affinity Group will remain independent of the Association regarding the Group's internal structure, matters and operations.

SECTION III. ISSUANCE OF CERTIFICATE. The Board of Directors, upon receiving such an application, will determine that the criteria has been met and inform the Affinity Group of the decision pertaining to the application. An Affinity Group membership certificate will be presented to the Group. The Group will upon receipt of the certificate become eligible to participate in the affairs of the Association as provided by the provisions of the Association's Constitution and By-Laws.

SECTION IV. SEVERANCE OF AFFILIATION. An Affinity Group may sever its affiliation with the Corporation by notifying the Executive Committee of its decision to sever ties not later than 60 days prior to the end of the fiscal year in which such a decision is made. In the event that an Affinity Group severs ties with the Corporation, its representation on the Board of Directors will cease, and the Board at its pleasure may appoint an at-large director from any category of memberships to serve the remaining period of the term of the representative who's Affinity Group has withdrawn.

ARTICLE XIV
LONG-RANGE PLANNING

SECTION I. GENERAL. The Corporation shall operate within the parameters of a strategic long-range plan covering at least five (5) fiscal years in terms of goals and objectives. Such a plan will be updated annually so that a five-year projection is always available.

SECTION II. APPLICATION. All major expenditures related to the operations of the Corporation shall be related to the long-range plan, and no expenditures shall be made in violation of this edit. However, exceptions to this rule may be approved by a three-fourth majority of the members of the Board of Directors to allow for extenuating emergencies.

SECTION III. RESPONSIBILITY. The Board of Directors shall be responsible for formulating the strategic long-range plan. The President will appoint a standing committee to develop, formulate, and update the plan. The initial plan and each annual update must be approved by the Corporation at the Annual Meeting.

ARTICLE XV
CORPORATION MEETINGS

SECTION I. ANNUAL MEETING. The Corporation shall meet annually in the City of Greensboro, North Carolina, with the date being set by the Board of Directors. All financial Chapter Members, Members, Affinity Members and Associate Members shall be eligible to participate in the Annual Meeting of the Corporation.

ARTICLE XVI
REIMBURSEMENTS AND COMPENSATION

SECTION I. COMPENSATION. No member of the Corporation may receive compensation for service or work performed in an officially elected or appointed position of the Corporation, or any of its subordinate units. This provision does not preclude the Corporation from entering into a contract with a member for a bona fide service which that member or business does on a professional or business basis.

SECTION II. REIMBURSEMENTS. Members of the Corporation, performing service or work for the Corporation in positions for which they are elected or appointed, may be

reimbursed for direct out-of-pocket expenses incurred as a result of such service or work. Reimbursable expenditures and the respective rates for such will be recommended by the Finance Committee and approved by the Board of Directors. The Treasurer will prepare and disseminate to members of the Board of Directors at each regular Board meeting a list of expenditures for the preceding four months. The list will include name of payee, purpose of expenditures and amount.

ARTICLE XVII
RESOLUTIONS

SECTION I. GENERAL. Resolutions to be placed before the Corporation at the Annual Meeting may originate at any level (i.e. Chapter, Affinity Group, Executive Committee, Board of Directors).

SECTION II. SUBMISSION. All resolutions to be placed before the Corporation at the Annual Meeting shall be sent to the Alumni Office not less than 45 calendar days preceding the Annual Meeting. Such resolutions will be forwarded to the Executive committee and to the Chairperson of the ad hoc committee responsible for the By-Laws, Rules, and Resolution or review and recommendation. Approved resolutions will be presented to the Corporation as a part of the report from the President to the Corporation.

SECTION III. PASSAGE. A simple majority vote of the Corporation is necessary for passage of any resolution placed before the Corporation.

ARTICLE XVIII
QUORUM

A Quorum for the Annual Meeting will be those members who register for and attend the meeting at the designated date and time. For the Board of Directors, the Executive Committee, and all Standing, special or ad hoc committees, a quorum will be a majority of the membership of the respective committee.

ARTICLE XIX
FISCAL YEAR

The Fiscal Year of the Corporation shall be July 1 through June 30.

ARTICLE XX
AMENDMENTS

Proposals for Amendments may be made by the Executive Committee, the Board of Directors, any active chapter or affinity group. Chapter and affinity group proposals shall be sent to the Board of Directors at least 90 days before the Annual Meeting. Proposed amendments shall be presented at any annual meeting of the Corporation providing a notice of the amendment has been given and the amendment distributed to

chapters and affinity groups at least 60 days prior to the Annual Meeting in which the amendment is presented for vote. A two-thirds majority vote of the members present and voting at any Annual Meeting shall be required for adoption. No part of this Constitution and By-Laws shall be amended or annulled except by the method herein described.

ARTICLE XXI
PARLIAMENTARY PRACTICES

The rules contained in Roberts Rules of Order shall govern the Corporation in all cases to which they are applicable, and in which they are not inconsistent with the Constitution and By-Laws of the Corporation.

Revised as of:
May 7, 2004
May 8, 2009
May 7, 2010
May 6, 2011